## Property Damage Liability\* Claims adjusters mandated by insurers

\*Except for claims files concerning latent defects

*We suggest that you cut and paste this text and adapt it to your specific needs.*

INDEPENDENT FIRM’S LOGO  
and full contact information

Date

Name

Name

City, QC

Postal code

**Reference: Insured: Name of insured**

**Full address of risk in question**

**Loss: Date**

*(Type of loss: optional)*

**Our file number: Claims file number**

**Re: Notice of Property Damage Liability**

Dear Sir or Madame,

We have been mandated by the (fill in the name) Insurance Company and wish to notify you that you may be liable for damages suffered by the insured on the above-mentioned date.

If our investigation reveals that you are indeed liable for these damages, we will notify you of the amount that you will be required to reimburse. In the meantime, it would of course be advisable for you to send a copy of this letter to your insurer.

Should you wish to receive further information, please do not hesitate to contact the undersigned.

Thank you for your cooperation.

Sincerely,

Signature

Claims adjuster’s full name

Title appearing on the claims adjuster’s certificate.

Name of the firm to which he/she is attached.

c. c. Insurer’s name and file number