## Property Damage Liability\* Claims adjusters employed by insurers

\* Except for claims files concerning latent defects

*We suggest that you cut and paste this text and adapt it to your specific needs.*

INSURER’S LOGO  
and full contact information

Date

Name

Address

City, QC

Postal code

**Reference: Insured: Name of insured**

**Full address of risk in question**

**Loss: Date**

*(Type of loss: optional)*

**Our file number: Claims file number**

**Re: Notice of Property Damage Liability**

Dear Sir or Madame,

We wish to hereby notify you that you may be held liable for damages suffered by our insured on the above-mentioned date.

If our investigation reveals that you are indeed liable for these damages, we will notify you of the amount that you will be required to reimburse. In the meantime, it would of course be advisable for you to send a copy of this letter to your insurer.

Should you wish to receive further information, please do not hesitate to contact the undersigned.

Thank you for your cooperation.

Sincerely,

Signature

Claims adjuster’s full name.

Title appearing on the claims adjuster’s certificate.

Name of the insurer to which he is attached.