



## MEMBER'S APPLICATION TO BE GRANTED PDUs

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### APPLICANT IDENTIFICATION

Name of applicant: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Extension: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authority certificate no. \_\_\_\_\_

### DESCRIPTION OF TRAINING ACTIVITY

Name of supplier: \_\_\_\_\_

Name of trainer: \_\_\_\_\_

Title of activity: \_\_\_\_\_

Date of activity: \_\_\_\_\_

Location of activity: \_\_\_\_\_ Length of activity (excluding meals): \_\_\_\_\_

No. of PDUs requested: \_\_\_\_\_  
(1 hour = 1 PDU)

### TYPE OF ACTIVITY

Activity given during a convention  
or a symposium (workshop, seminar,  
training session)

Classroom course

Distance learning

On-line course

Other, explain: \_\_\_\_\_



## MEMBER'S APPLICATION TO BE GRANTED PDUs (cont.)

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### CATEGORY AND SUBJECTS

#### Administration

- Management
- Financial accounting
- Economics
- Marketing
- Human resources management
- Information systems management
- Business strategies

#### Insurance Techniques

- Personal lines automobile insurance
- Home insurance
- Commercial lines insurance
- Building services
- Loss prevention
- Risk management
- Claims adjustment
- Investigation techniques

#### Law and Legislation

- Damage insurance legislation and regulations

- Ethics and the professional practice of damage insurance
- Civil law
- Laws and regulations pertaining to the protection of personal information
- Commercial law

#### Professional Development

- Sales techniques
- Data processing
- Knowledge transmission methods
- Customer service

### DOCUMENTS TO BE SENT TO THE CHAD

- The training activity's course plan, including general objectives, specific objectives and the length of time required to cover each area;
- The complete resume of each trainer, showing the relevance of their experience;
- Proof of attendance or successful completion;
- The duly completed *Application for the Granting of PDU: Fee Calculation Form*;
- Payment*.

### Chambre de l'assurance de dommages

Professional Development Department  
999 de Maisonneuve Blvd. West, Suite 1200, Montreal, QC H3A 3L4  
Tel: 514-842-2591 or 1-800-361-7288 Fax: 514-842-3138

